

PETROCKSTOWE PARISH COUNCIL

Minutes of the Parish Council Meeting held in the Baxter Hall on
Tuesday 21st November 2017 at 7.30pm.

Councillors present: I Fisher (Chair), J Harris (Vice), J Jeffs, D Kelsey,
A Hunkin, M Busby, CC A Saywell, F Lowe (Clerk), 2 members of the public

34. **Apologies of Absence.** Apologies were received from Cllr B Cameron, DC R Wiseman and PCSO M Baker.
35. **Declarations of Interest.** None
36. **Public Session.** A question was asked regarding the work being done in the field behind Chapel Close. The Chair replied that her understanding was that the owner was doing either drainage work or investigative work prior to applying for planning permission. A parishioner wanted to thank Cllr Kelsey for his work with painting the play area wall.
37. **Correspondence.** Cllrs agreed that they had received the correspondence as listed (correspondence 2017-11-21) and no queries were raised.
38. **Approval of Minutes.** The minutes of the Parish Council Meeting of 19th September 2017, having been previously circulated were approved and signed as a correct record.
39. **Matters arising from previous minutes.**
- a. HGV/Sibelco lorries. As Steve Lark and his local liaison representative from Sibelco were unable to attend, the Clerk was asked to contact him and put the proposal of a Sibelco sign at Friars Hele directing lorries along the main road.
 - b. Play Park Wall. Cllr Kelsey has finished the “aquarium wall” which is 45’ x 4’
 - c. Rec Ground burglaries. PCSO Baker had replied stating that investigations were ongoing but hampered by the reluctance of some villagers to get involved.
 - d. Affordable housing query. Cllr Wiseman was not available to comment.
40. **Current Business.** Defibrillator signs. Cllr Fisher is meeting a representative from SWAST to register the defib to the NHS list, and will ask if signs are available. If not, the Clerk produced 3 proposals and it was agreed to purchase a luminous sign at a cost of £34.98 (inc VAT).

41. Planning.

- a. Ref:1/0947/2017/FUL Installation of air source heat pump on garden patio at 18 The Village, Petrockstowe. No objections.
- b. Ref:1/0770/2017/FUL Amendment to planning permission 1/0669/2011/FUL in respect of siting of mobile homes (log cabins) for holiday use at Easter Hall Park, Petrockstowe. No objections.
- c. Syncocks development. No further information has been received.

42. Councillors Reports.

- a. **Recreation Ground.** The PSSC held a meeting on 8th November and thanks were expressed for the donations following the burglaries. Cllr Kelsey and the Chairman are meeting with a security company to consider CCTV and alarm system. The bank account is now open. The main gate has been repositioned and new fencing installed prior to the sheep being overwintered. The gang mowers are being serviced in December. There will be a Grand Opening with Bar and BBQ in the Spring, and Skittles Evening in March. Cllr Kelsey has applied to the Waitrose Charity Scheme.
- b. **Play Area.** Cllr Jeffs reported that the mural is finished, and the gate repaired. She sent pictures to some of the donors of grants and TDC will be taking photos for a Press Release.
- c. **Baxter Hall.** Cllr Harris reported that the Barn Dance was cancelled due to lack of support, and that the 40th Anniversary Grand Ball will be a Black-Tie event on 18th September 2018. Tickets will be £20 to include a 2-course meal and band. Lights and decorations will be going up on 7th December, the Punch & Pie on 8th December and a film night showing Elf on 15th December will include a Bar, nibbles and refreshments. 2 events are planned for January – Big Breakfast on 13th and a Fun Quiz night on 27th. The diary for 2018 is filling fast with weddings and birthday celebrations booked. All money received goes back into running the hall and is kept local.
- d. **County Report.** Cllr Saywell reported that there is a Pothole Action Fund of £210,000 for Torridge patching and resurfacing, and that Chapel Close and Brandise Corner to Ash Hill are scheduled for work. There is a possibility of more funding next year and problem areas need to be highlighted. DCC is applying for funding for the North Devon Link Road to be upgraded in phases, with the 1st phase between South Molton and Barnstaple with roundabouts in Bideford and Northam. Torrington regeneration – the cash machine is working with an ATM going into Duffy's soon. New signs at the loading bays have been installed and the Local Enterprise Partnerships is meeting with the Regeneration Officer

from TDC in the new year. Cllr Saywell is part of the task group for improving broadband and mobile phone reception and parishioners are invited to let him know their problems. The Clerk to advertise this in the newsletter. He is also part of the Children's Services Committee and highlighted the fact that DCC is not just about Potholes and road closures.

e. **Police Report.** PCSO Baker was unable to attend and provided a report (which was forwarded to cllrs after the meeting). PCSO Sandra Brown attended the recent coffee morning and was able to speak with parishioners about recent events. Parishioners are urged to pass on information to the Police by either calling 101 or emailing torrington@devonandcornwall.pnn.police.uk or PCSO Baker at 30335@dc.police.uk . The Clerk will put this information in the newsletter.

43. Financial Items.

- a. Precept payments for the following were approved and raised. Cheques were signed by Cllrs Fisher and Hunkin.
 - i. St Petroc's Churchyard – £250. Cheque no 357.
 - ii. Baxter Hall - £201 (to include Play Area lease). Cheque no 358.
 - iii. Citizens Advice - £10.00. Cheque no 359. It is noted that Cllr Busby expressed his thanks for the payments on behalf of the Baxter Hall and Citizens Advice.
- b. Lord Burnett Rec Ground lease - £1.00. Cheque no 360.
- c. Th Clerk gave Cllrs a budget proposal and following discussion it was proposed by Cllr Fisher and seconded by Cllrs Harris and Hunkin to keep the precept at £4,200 for 2018-19 and that the £68.02 assigned as Jubilee money would be given to the Baxter Hall for the 40th Anniversary as previously agreed. Cheque number 362.
- d. Clerks expenses of £37.18 were approved. Cheque no. 361.

A provisional Planning Meeting to be held on 19th December if required and the next PCM to be held on 16th January 2018.

With no further business, the Chairman declared the meeting closed at 8.45pm.

Chairman Date

Initials of Chair